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Celebrating employee achievement



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### On the Cover

Employee Excellence Award winners Tom Goodine and Amy Pung, top row; Jeff Bailey and Marsha Quebbeman, center row; and Fred Covert, Ray Fleming, Chuck Simpson, Joy Bartell and Pam Kenney, bottom photo. Cover design by Dan Stiles, DMB Print and Graphic Services.

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DEPARTMENT OF  
Management & Budget

Lisa Webb Sharpe, Director    Phyllis Mellon, Chief Deputy Director

Mission: We provide cost-effective business services to government.

Vision: We envision a Department of Management and Budget that provides exceptional business services and is a catalyst for innovation in government. Where every day: values are lived, partnerships are built, and customers are confident in our knowledge, skills and delivery.

Values: \*Integrity \* Excellence \* Inclusion \* Teamwork \* Growth \* Fun\*

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This issue of iDMB Monthly can be found on the intranet at <http://connect.michigan.gov/dmb>.



# From the Director

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From the desk of...

*Lisa Webb Sharpe*

Dear DMB colleagues,

The awards have been presented, and the decorations have come down. It may seem as if DMB has wrapped up recognition efforts for another year, but nothing is further from the truth. In offices across the department, we continuously celebrate our ongoing successes with colleagues.

Of course, last month's Employee Celebration and Recognition Event offered us the special opportunity to publicly acknowledge our achievements. We applauded our many coworkers who reached milestone anniversaries in State service. Combined, they have spent more than a century working for Michigan's citizens. We offered our gratitude to DMB staff serving in the military reserves. We publicly acknowledged the role each of us plays in continuing to cut costs and find ways to work more efficiently.

We also presented our five Employee Excellence Awards. This year, four individuals and one team were honored for excellence in customer service, innovation, leadership, living our values and constant daily dedication. These honorees were nominated by their DMB colleagues and chosen by an awards committee of their peers from offices across DMB.

With all the good things happening in DMB, it's only natural for others to notice. We continue to earn recognition from colleagues in professional associations and national organizations. Those groups also are tapping into our knowledge, inviting our team members to offer their insight at conferences and in magazine articles.

As you can see, the word is spreading about the good work you do.

In the next few days, you'll be able to learn more about our accomplishments in our 2006 annual report. We will send the report to other departments, legislators and the media, and Michigan citizens will be able to read it on DMB's Web site.

I am very proud of our many accomplishments. I am pleased that we are able to tell others about our important role in serving Michigan citizens. I am confident that your good work will draw even more notice. And the word will continue to spread about the good work you do!

Thank you,

*Lisa Webb Sharpe*





## Employees join in DMB fest

Brightly colored balloons and a spicy Southwestern menu added zip to the eighth annual Employee Recognition and Celebration Event.

The afternoon luncheon and awards ceremony offered participants the opportunity to munch on tacos, chips and salsa, mingle with

friends, enjoy live music and celebrate DMB's many employee accomplishments.



The awards program recognized offices that earned national recognition, recipients of the department's Employee Excellence Awards, employees who reached milestone anniversaries and department employees serving in the military.



Top: DMB's own Comp Time band performs each year. Members include Mike Johnston, Don Mulvaney, Dave Bergeon and Tom Cooley.

Above: Business Services Administration employees Peggy Hall and Yvonne Shepard enjoy the festivities.



The annual event allows employees to see colleagues from other offices across DMB. Seleana Samuel, standing, of Business Services Administration catches up with department colleague Doug Wray, right, of Business Services Administration and his wife, Cathy, left.



Planning committee members also helped in the kitchen. Kathy Knapp of Facilities Administration and Pam Nemanis and Joanna Alvera of Business Services Administration kept serving dishes filled.



## Annual awards honor nine exceptional employees

Nine DMB staff members were presented with the department's Employee Excellence Awards at the annual Employee Celebration and Recognition Event Sept. 14.

The awards recognize employees who help DMB achieve its very best. The honorees include:

### Thomas Goodine, Customer Service.

Goodine, a consultant in Business Services Administration's Mail and Delivery Services Division, is described as the state's mailing expert. His nominator praised his commitment to learning and said that customers and colleagues appreciate Goodine's ability to find solutions.

**Jeff Bailey, Every Day Hero.** Bailey is a driver in Business Services Administration's Mail and Delivery Services Division. His colleagues describe him as versatile, dependable, and diligent. He arrives at work early every day to ensure that daily mail services are able to begin on time.

**Amy Pung, Leadership.** Pung is manager of the Appropriated Accounts and Budgetary Control Unit in Financial Services. Her nominator said she consistently emphasizes quality, innovation, and fun in her leadership style. Pung's efforts have led to new, informative processes and a high standard of customer service.

### Marsha Quebbeman, Living the Values.

According to nominators, Quebbeman consistently demonstrates DMB's values. Quebbeman, who is an administrative assistant in Financial Services, is described as an effective team facilitator and sounding board for staff. She goes out of her way to make everyone feel important.



Winners of the Innovator Award gather following the awards presentation. Pictured are DMB Chief Deputy Director Phyllis Mellon, Chuck Simpson, Pam Kenney, Fred Covert, Joy Bartell, Ray Fleming and DMB Director Lisa Webb Sharpe.

### Customer Education Retirement Presentation Team of Joy Bartell, Fred Covert, Ray Fleming, Pam Kenney, and Chuck Simpson, Innovator.

The Workforce Development and Retirement Administration employees are the first team to be chosen for an award. They were honored for the innovative phone appointment process they established. The new system provides continuing high-quality counseling services while reducing travel time and expenses. Covert, Fleming and Kenney work in Lansing, and Bartell and Simpson work in Detroit.

This was the third year that DMB presented the prestigious awards. All staff are able to nominate colleagues, and a 10-member selection committee representing all DMB areas chooses honorees.



## Selection committee draws from entire department

Being chosen for a departmental award is an honor for any employee. Being selected for an Employee Excellence Award has special significance because the winners are chosen by their DMB peers.

The 10-member selection committee includes representatives of all offices and Civil Service groups. Members include administrative support employees, professional staff, managers, supervisors, administrators and executives. The group that chose this year's winners included Mary Lewis, Marsha McKee and Deb Stevens from Business Services Administration; Sharon Ross, Richard Wolner and Laurie Tossava from Facilities Administration; Ron Foss from Financial Services; Jonathan Meyer from Human Resources; and Jennifer Dunavant and Erica Waltmire from Workforce Development and Retirement Administration.

Committee members are expected to display a positive attitude about the awards program. They are trustworthy,

### Carlson named to NASPO board

Sean Carlson, DMB senior deputy director of Business Services Administration, was appointed to the executive board of the National Association of State Procurement Officials. He will serve a two-year term.

NASPO is an association of procurement directors from the central purchasing offices of each of the 50 states, the District of Columbia and U.S. territories.

Carlson was also invited to present a session at Governing magazine's annual Managing Performance Conference, which was held Oct. 4 to 6 in Austin, Texas. His talk centered on Michigan's successful high-performance procurement initiatives.

fair, nonjudgmental, objective, trusted and respectful. They demonstrate integrity and are capable of maintaining confidentiality. The members are expected to participate fully in discussions and attend all meetings. They review, evaluate and discuss the nominations for all five categories. They narrow the field of candidates and use additional review materials to select the final winners throughout the process.

The top candidates and final award winners are decided by majority vote.



Several employees were the lucky recipients of door prizes at last month's Employee Recognition and Celebration Event. The event's big winner was Erica Waltmire, right, who receives a \$50 gasoline gift card from DMB Director Lisa Webb Sharpe. Waltmire works in Workforce Development and Retirement Administration.





## SECC 'skirmish'

A penny war has been declared, and DMB staff are doing battle for the State Employees Combined Campaign. SECC department coordinator Dan Norberg, center, is mediating the skirmish between Facilities Administration penny warriors Brandon Philip and Philip Harlan, left, and Becky Fitzgerald and Shirley Ragsdale, right. Opposing teams have been selected, and jugs for pennies stationed in offices across DMB. Every penny that warriors place in their own jugs earns a point toward their total. Silver coins dropped into opponents' jugs count as negative points. Following the penny war ceasefire, proceeds were counted and contributed to Goodwill Industries, the Great Lakes Division of the American Cancer Society and the Foodbank Council of Michigan.

## DMB generous to SECC

DMB employees continue to demonstrate their generosity through contributions to the State Employees Combined Campaign. Although the campaign officially closed Oct. 20, employees may continue to submit contributions and pledges to their office volunteers, said Dan Norberg, DMB coordinator for the SECC.

The Oct. 17 report shows that DMB employees have contributed or pledged \$37,405, about 75 percent of the department's \$50,001 goal. Last year, State employees contributed \$1.6 million to the annual charity drive.

## DMB donates to Harvest Gathering

Employees were seen "brown bagging" it the last few weeks, toting sacks with jars of peanut butter, cans of tuna and other nutritious contributions for the Michigan Harvest Gathering. This annual fall drive, which ended Oct. 24, raises food and funds for Michigan families who need emergency food.



"Our employees always respond generously to the Harvest Gathering," said Kathy Hacker, DMB coordinator for the statewide drive. "People almost seem to roll up their sleeves and dare their coworkers to bring in more food or contribute more money."

Food drives always have a special need for high-protein items, said Hacker. Canned meat and tuna, peanut butter, boxed pasta, cream soups and canned vegetables are high on donation wish lists.

All food and any cash donations were contributed to the Food Bank Council of Michigan for distribution to food banks in all 83 Michigan counties. Food contributed by DMB employees will stay in the local community to help friends and neighbors in time of need. Dollars raised in the campaign help food banks with transportation costs.

Collection barrels may still be located in some DMB-managed facilities, and employees may leave contributions until the barrels are collected. Hacker said food in large containers is appreciated, since these items are used by soup kitchens and homeless shelters. Boxed cereals and bottled water, however, is not needed, she said.





## Hakim joins DMB

Staff in Facilities Administration welcomed new director George Hakim, second from left, with an impressive potluck lunch Oct 5. Hakim, who began his new job earlier that week, has been meeting with staff members and learning about his administration's many responsibilities. Hakim's office is located on the first floor of the Mason Building. Facilities staff Karen Deering, executive secretary, and Vivian Grinnell, administrative assistant, have moved to the Mason Building as well.

## New forms available

New versions of DMB travel forms are now available on the intranet. Forms DMB-0023, Travel Expense Voucher, and DMB-0034, Out-of-State Travel Authorization and Instate and Out-of-State Travel Expense Advance, can be found by logging in to DMB's intranet at <http://connect.michigan.gov/dmb>. Near the top of the page, select the "Forms" tab. Links to the forms are listed in the box titled: DMB forms for use by DMB employees only.

If you have questions about the forms, contact [VTSCustomerService@michigan.gov](mailto:VTSCustomerService@michigan.gov). If you are unable to log on to the intranet, contact Kathy Hacker at 373-3451 or [hackerk@michigan.gov](mailto:hackerk@michigan.gov).

## DeRose to head Ohio system

Chris DeRose, senior deputy director of Workforce Development and Retirement Administration, leaves DMB this month to head the Ohio Public Employees Retirement System. The system, which has assets of \$73 billion and serves more than 700 million members, is the largest state pension fund in Ohio and one of the largest retirement systems in the nation.



Employees are invited to offer their congratulations to DeRose at a reception Monday, Oct. 23, from 2 to 4 p.m. in the Constitution Hall Atrium.

DeRose, who has more than 25 years of State government experience, has directed Michigan's retirement systems since July 1997. He has had direct responsibility for all functional areas, including benefits administration, finance, operations, organizational administration and information technology. Recently, he has focused his attention on state and national pension and health policy.

Prior to 1997, DeRose served as deputy director for management services. From 1989 to 1991, he was deputy director for budget and legislation. Prior to 1989, he served in a number of State government positions, including director of the legislative relations division, analyst in the Michigan Senate and as an assistant to the Senate majority leader.

DeRose begins his new job Oct. 30. Upon his departure, Phil Stoddard will serve as interim director and Laurie Hill will serve as interim assistant director of the administration.



## Oct. 1 increase offers chance to save

When it comes to saving for a secure financial future, a small increase in contributions now can make a big difference at retirement. By saving the 2 percent pay increase that state employees began receiving Oct. 1, they may help maximize retirement contributions and secure their financial future.



In a survey reported by Principal Financial, 45 percent of the American adult workers said their biggest financial planning regret was their delay in starting to save for their nest egg. The article, which appeared at plansponsor.com, said 27 percent of workers and 22 percent of the retirees surveyed regretted saving too little in their early working years.

When planning for retirement, employees may want to consider the following:

- Financial experts at 401khelpcenter.com said that retirees will need at least 70 to

80 percent of their preretirement income to live comfortably in retirement.

- The Employee Benefit Research Institute found that 88 percent of workers ages 25 to 35 have saved less than \$50,000 for retirement. Their study said individuals age 55 who live to age 90 would need \$210,000 in savings by age 65 just to pay for insurance to supplement Medicare and out-of-pocket medical expenses in retirement.
- "Your retirement: How to land on your feet," said that if a 401(k) is managed correctly, it can yield more than a traditional pension. But the article, which was printed Feb. 14, 2005, in Newsweek, said that half of us haven't a clue what to do.
- The Newsweek article estimated that married couples age 65 or older will spend 35 percent of income on health care in 2030.

Whether you're in the early stages of your career or winding the bend toward retirement, it's never too late to start saving for your future.



## Service with a smile



Visitors to Vehicle and Travel Services' annual auto safety inspections were treated to free vehicle checkups and the friendly smiles of its mechanical staff.

While Joe Cortez made sure that tires were inflated to the appropriate pressure, Lupe Lira checked fluid levels under the hood.

Mechanical staff checked 15 vehicles during the daylong event, which was offered in observance of Drive Safely Work Week.





The Purple Heart Monument in Michigan Veterans' Memorial Park, Lansing

## Purple Heart memorial dedicated

A monument honoring the recipients of one of the country's most prestigious military awards was dedicated Sept. 14 in Lansing.

The Military Order of the Purple Heart Monument pays tribute to combat veterans who died or were wounded in action. The Purple Heart, which was created by George Washington, is the country's oldest military award.

Purple Heart recipients and their families, members of military service organizations, legislators and other dignitaries were among the 50 people who attended the ceremony. The event included the unveiling of the monument and laying of a wreath to honor Purple Heart recipients.

Del Turner, department commander of the Michigan Chapter of the Military Order of the Purple Heart, served as master of ceremonies. Prior to the event, Brigadier General Carol Ann Fausone pinned Roger Robinson with the Purple Heart. Robinson,

a veteran of the Vietnam Conflict, was wounded in combat but never received notification of the honor.

The monument faces the Vietnam Monument in the Michigan Veterans' Memorial Park. The park and its monuments fall under DMB's jurisdiction.

## Monument contest opens

Michigan architects, engineers, artists and students are invited to submit designs for a memorial to celebrate and honor the lives of law enforcement officers who died in the line of duty.

The Michigan Law Enforcement Memorial Monument will honor 531 Michigan officers who have died while serving citizens of the state. Deadline for monument design entries is noon Dec. 14.



"Moving the monument to the design stage is a historic milestone," said Kathy Cole, chairperson of the Michigan Law Enforcement Officers Memorial Fund Commission. "It represents years of hard work, hundreds of hours of preparation, and the hopes of many survivors that this memorial would become a reality."

DMB has jurisdiction for the commission and provides support to its members.

The design competition booklet, which contains information about the competition and the registration and entry form, can be found at [www.mleom.org](http://www.mleom.org). The Web page also includes a link that allows people to make online donations to the memorial.

Questions about the competition may be addressed to Vivian Grinnell at [grinnellv@michigan.gov](mailto:grinnellv@michigan.gov).